

VILLAGE BOARD OF TRUSTEES
PUBLIC HEARING AND
REGULAR MEETING
NOVEMBER 21, 2023

A meeting of the Chairperson and Village Board of the Village of Ceresco, Nebraska, was held at the Ceresco Community Room in said Village on the 21st day of November, 2023 at 6:00 PM. Advance notice of this Public Hearing and Regular Meeting, along with supporting documents were given to the Chairperson and all members of the Board. Notice of the meeting was given in advance thereof by posting at the Village Office, Ceresco Post Office, CerescoBank and in the Wahoo Newspaper. Rupe pointed out the Open Meeting Law Act posted on the wall of the Community Room. Answering roll call: Rupe, Peterson, Ruble and Eggleston. Absent: Custer. Also present: Brian Suhr, Larry Wendt, John Petersen, Kim Elley, Moriah Elley, Nancy Witters, Dennis Johnson, Jennifer Davison, Patty Kettlehut, Lynn Maxson, Tony Hernandez, Bailey Nesbitt, Arsen Johnson, Dustin Gushard, Matt Bower and Joan Lindgren.

The Pledge of Allegiance was recited.

Rupe opened the Public Hearing at 6:00 PM for: A request to amend the text of the Ceresco Zoning Ordinances, Section 5.08 R-3 High Density Residential, in particular 5.08.05 Height and Lot Requirements by the addition of:

******* On Alleys the following criteria apply to Rear Yard Accessory Building setbacks: In existing developed areas, the Rear Yard Setback may conform to the existing setbacks of existing structures along the alley.**

Lindgren reviewed the Planning Commission moved to approve the request to amend the text of the Ceresco Zoning Ordinances, Section 5.08 R-3 High Density Residential, in particular Subsection 5.08.05 Height and Lot Requirements, AND include Section 5.07 R-2 Medium Density Residential, in particular Subsection 5.07.05 Height and Lot Requirements, by the addition of:

******* On Alleys the following criteria apply to Rear Yard Accessory Building setbacks: In existing developed areas, the Rear Yard Setback may conform to the existing setbacks of existing structures along the alley.**

Lindgren noted initially the request was for R-3, but the Planning Commission decided to include R-2.

Larry Wendt with the Planning Commission was present and noted it was the general consensus of places in question they do line up perfectly with each other so it looks good.

No further Public Comment.

Rupe moved to close the Public Hearing at 6:02 PM. Eggleston seconded. Voting Yeas: Rupe, Eggleston, Peterson and Ruble. Nays: none. Motion carried.

Eggleston questioned if there are any other instances or situations where it would not fit?

Lindgren noted there are only R-2 and R-3 Residential Districts, and new subdivisions do not have alleys, including Westridge Knolls.

Ordinance 2023-8 was introduced by Chairperson Rupe and is set forth in full as follows, to wit: AN ORDINANCE OF THE VILLAGE OF CERESCO, SAUNDERS COUNTY, NEBRASKA, TO AMEND ORDINANCE NO. 2020-2 OF THE VILLAGE OF CERESCO, NEBRASKA, KNOWN AND CITED AS THE ZONING ORDINANCE OF THE VILLAGE OF CERESCO, NEBRASKA, BY AMENDING SECTION 5.08 R-3 HIGH DENSITY RESIDENTIAL, IN PARTICULAR SUBSECTION 5.08.05 HEIGHT AND LOT REQUIREMENTS FOR ALLEYS BY THE ADDITION OF CRITERIA TO REAR YARD ACCESSORY BUILDING SETBACKS. TO PROVIDE THAT THE CHAIR AND THE APPROPRIATE DEPARTMENT, WHETHER ONE OR MORE, OF THE VILLAGE OF CERESCO, NEBRASKA, ARE HEREBY AUTHORIZED AND DIRECTED TO IMPLEMENT THIS ORDINANCE; TO PROVIDE FOR THE SEVERABILITY OF ANY SECTION, CLAUSE, PROVISION OR PORTION

FOUND UNCONSTITUTIONAL OR INVALID; TO REPEAL ALL ORDINANCES IN CONFLICT HERewith; TO PROVIDE THAT THIS ORDINANCE SHALL BE PUBLISHED WITHIN THE FIRST 15 DAYS AFTER ITS PASSAGE AND APPROVAL EITHER IN PAMPHLET FORM OR BY POSTING IN THREE PUBLIC PLACES IN THE VILLAGE OF CERESCO, NEBRASKA, AND SHALL BE IN FULL FORCE AND TAKE EFFECT FROM AND AFTER ITS PASSAGE, APPROVAL, AND PUBLICATION, AS PROVIDED HEREIN; AND TO PROVIDE THAT THIS ORDINANCE SHALL BECOME AND BE MADE A PART OF THE ZONING ORDINANCE OF THE VILLAGE OF CERESCO, NEBRASKA, AND THE SECTIONS OF THIS ORDINANCE MAY BE RENUMBERED TO ACCOMPLISH SUCH INTENTION.

WHEREAS, Ordinance No. 2020-2 of the Village of Ceresco, Nebraska, is cited and known as the Zoning Ordinance of the Village of Ceresco, Nebraska, and,

WHEREAS, the Planning Commission for the Village of Ceresco held a public hearing to consider a text amendment to Section 5.08 R-3 High Density Residential and an addition of text to Subsection 5.08.05 Height and Lot Requirements by the addition of: ******* On Alleys the following criteria apply to Rear Yard Accessory Building setbacks: In existing developed areas, the Rear Yard Setback may conform to the existing setbacks of existing structures along the alley,** and after a public hearing, made the following recommendation to the Board of Trustees to adopt and add said text amendment, and INCLUDE Section 5.07 R-2 Medium Density Residential, in particular Subsection 5.07.05 Height and Lot Requirements, by the addition of: ******* On Alleys the following criteria apply to Rear Yard Accessory Building setbacks: In existing developed areas, the Rear Yard Setback may conform to the existing setbacks of existing structures along the alley,** and,

WHEREAS, the Chair and Board of Trustees of the Village of Ceresco, Nebraska, has held a public hearing regarding said amendments, and,

WHEREAS, it is in the best interests of the citizens of the Village of Ceresco, Nebraska, that said amendments and additions be adopted,

NOW, THEREFORE, BE IT ORDAINED BY THE CHAIR AND BOARD OF TRUSTEES OF THE VILLAGE OF CERESCO, NEBRASKA, AS FOLLOWS:

Section 1. That the findings herein and above made should be and are hereby made a part of this Ordinance as fully as if set out at length herein.

Section 2. That Section 5.08 R-3 High Density Residential, in particular Subsection 5.08.05 Height and Lot Requirements of the Zoning Ordinance of the Village of Ceresco, Nebraska, shall be amended to add as follows:

5.08.05 Height and Lot Requirements:

******* On Alleys the following criteria apply to Rear Yard Accessory Building setbacks: In existing developed areas, the Rear Yard Setback may conform to the existing setbacks of existing structures along the alley.**

That the Chair and the appropriate Department, whether one or more, of the Village of Ceresco, Nebraska, are hereby authorized and directed to implement this Ordinance.

Section 3. That Section 5.07 R-2 Medium Density Residential, in particular Subsection 5.07.05 Height and Lot Requirements of the Zoning Ordinance of the Village of Ceresco, Nebraska, shall be amended to add as follows:

5.07.05 Height and Lot Requirements:

******* On Alleys the following criteria apply to Rear Yard Accessory Building setbacks: In existing developed areas, the Rear Yard Setback may conform to the existing setbacks of existing structures along the alley.**

That the Chair and the appropriate Department, whether one or more, of the Village of Ceresco, Nebraska, are hereby authorized and directed to implement this Ordinance.

Section 4. That all Ordinances and parts of Ordinances passed and approved prior to the passage, approval, and publication of this Ordinance, in conflict herewith, are hereby repealed.

Section 5. That should any section, paragraph, sentence of this Ordinance hereby adopted be declared for any reason be invalid, it is the intent of the Chair and Board of Trustees of the Village of Ceresco, Nebraska, that it would have passed all other portions of this Ordinance independent of the elimination here from of any such portion as may be declared invalid.

Section 5. That this Ordinance shall be published within the first 15 days after its passage and approval either in pamphlet form or by posting in three public places in the Village of Ceresco, Nebraska, and shall be in full force and take effect on the 15th day from and after its passage, approval, and publication, as provided herein.

Section 6. That it is the intention of the Chair and Board of Trustees of the Village of Ceresco, Nebraska, and it is hereby ordained that the provisions of this Ordinance shall amend the Zoning Ordinance of the Village of Ceresco, Nebraska, and the sections of this Ordinance may be renumbered to accomplish such intention.

Board Member Eggleston moved that the statutory rules in regard to the passage and adoption of ordinance 2023-8 be suspended so that said ordinance might be introduced, read by title, and then moved for final passage at the same meeting. Board Member Ruble seconded said motion. The Chair put the question and instructed the Clerk to call the roll for the vote thereon. The Clerk called the roll and the following was the vote on this motion to suspend the rules: Yeas: Eggleston, Ruble, and Rupe. Nays: Peterson. Motion failed due to lack of affirmative votes of no less than three-fourths (3/4ths) of the total members of the Board.

WHEREUPON, Chairperson Rupe moved that said Ordinance 2023-8 be approved on its first reading and its title agreed to. Board Member Peterson seconded this motion.

The Chair instructed the Clerk to call the roll for the vote thereon. The Clerk called the roll and the following was the vote on this motion. Yeas: Rupe, Peterson, Ruble, and Eggleston. Nays: none.

WHEREUPON, the Chair declared said Ordinance 2023-8 be approved on its first reading and its title agreed to and that the second reading of Ordinance 2023-8 be on the next Agenda of a meeting of the Board of Trustees.

Eggleston moved to approve the minutes from October 17th as presented. Ruble seconded. Voting Yeas: Eggleston, Ruble, Peterson, and Rupe. Nays: none. Motion carried.

Ruble moved to approve the minutes of October 23, 2023. Eggleston seconded. Voting Yeas: Ruble, Eggleston, Peterson, and Rupe. Nays: none. Motion carried.

Ruble moved to approve the October 30th minutes, 2023, as presented. Rupe seconded. Voting Yeas: Ruble, Rupe, Peterson, and Eggleston. Nays: none. Motion carried.

Ruble moved to approve the November 9th minutes, 2023, as presented. Rupe seconded. Voting Yeas: Ruble, Rupe, Peterson, and Eggleston. Nays: none. Motion carried.

Rupe moved to old business regarding the update on request to vacate street right-of-way/narrow street right-of-way, the Wendt property. Ruble reviewed that he and Peterson looked at the property and talked with Arnie Heyen about access and what he would like to see. Their conclusion is vacating the right-of-way is not a good idea. There was discussion about letting him use 34 feet of the property until such time the property would be

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needed as a permanent right-of-way for something in the future. Thirty-four feet (34 feet) will give Heyen enough room to get in there and it brings them out past the furthest most tree on the property to the west. Peterson noted Heyen couldn't use that area anyway.

Wendt asked for clarification if that means the property won't belong to him, but he can still put up his fence? Peterson said correct.

Ruble noted when they spoke with Mitch Estrada, who was with them, it would be the understanding that they can put up a fence out to the 34 feet and use it as long as he can, until either 1) he moves, the new owner has to come talk to the Village about the same kind of arrangement, or 2) until such time point the Village would actually use that as a right-of-way for further development.

Wendt questioned if he sells the property, could the fence stay there and they come in and get permission to keep it there? Eggleston said they would have to enter into the same contract. Eggleston mentioned letting the building inspector know, since there isn't a pin. Ruble noted it is 34 feet off the existing fence. Peterson noted it's just going out to the west. Wendt noted he plans to move the propane tank. The attorney will be asked to prepare an agreement.

Julie Ogden was present to review the Main Street Asphalt Overlay. The one year warranty expired November 10th. She has sent an email to the contractor regarding: 1) Asphalt patches on 5th Street are high. They wanted to make sure the patches didn't settle and cause a dip that would hold water. They can grind them off so they are smoother. 2) A couple dips in Main Street need to be checked.

Ogden reviewed bids were taken for the street patching project, and one bid was received from ME Collins. She recommended to award the contract to ME Collins and at this time they be authorized for the patch on Elm Street only, which is under the \$25,000 budgeted.

Rupe moved to accept the bid from ME Collins for the street patching project. Peterson seconded. Voting Yeas: Rupe, Peterson, Ruble and Eggleston. Nays: none. Motion carried.

Ogden reviewed the street sealing bid came in higher than budgeted. One bid was received from Hein Construction. The plan was to split the town into thirds, and do a third every year, beginning north of Main Street. The bid is over \$50,000. Ogden will reach out to Hein and look into starting in an area of town not as bad. Seal coat is also another option. Ogden's recommendation is to table the street sealing award for discussion with the contractor for negotiations. The Board agreed.

Ogden reviewed the agreement for document review for Hunter's 1st Addition (Phase 2).

Rupe moved to approve the agreement for document review for Hunter's 1st Addition with JEO in the amount of \$17,500.00. Eggleston seconded. Voting Yeas: Rupe, Eggleston, Peterson, and Ruble. Nays: none. Motion carried.

Ogden reviewed the well project plans are 95% complete. Bidding for corroded items and adding a chemical room was discussed. Ogden noted they recommend adding the chemical room as an alternate bid. The additional engineering cost is \$24,400.00 and the building modification for chemical separation is \$90,000.00. Updated estimated cost is \$1,000,000.00, and \$1,100,000.00 was budgeted. The water/sewer study shows there is enough water capacity for Hunter's Phase 2, with the wells today. The new well will be larger, with added capacity. The new well will operate similar to well #6. The Board agreed with the addition of the chemical room. Bids will be expected in March.

Eggleston moved to amend the agreement for the 2023 New Well Improvements for the JEO Project #230304 as presented. Ruble seconded. Voting Yeas: Eggleston, Ruble, Peterson, and Rupe. Nays: none. Motion carried.

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Ogden updated the Board on water valve work. The valve work will no longer be included with the well project. Nebraska Rural Water came to exercise valves, but debris needs to be cleaned out. She recommended a plan to exercise valves annually.

Hernandez reviewed the Police Report and noted dog licensing concerns.

Maintenance items reviewed: 1) Roland is currently out and may be back in two weeks. 2) Fire hydrant installation. Bower will look into next step. 3) Still in a severe drought. 4) Culvert and ditch cleaning. Gushard reviewed the north part of town hasn't been done. The waterway through town has been cleaned. 5) No update on the playground tiles. 6) Progressive is planning the electrical upgrade on November 28th. 7) Water valve repair prices from Municipal Supply Services were reviewed. Winwater was used on the recent valve repair. 8) Bids to hookup the new generator were reviewed. Bower suggested using blocks for placement of the temporary generator and the well, instead of a concrete pad. Discussion held. The Board agreed to use timbers. Bower will handle.

Rupe moved to approve the estimate from Schutt Electrical and Contracting in the amount of \$2,250.00. Peterson seconded. Voting Yeas: Rupe, Peterson, Eggleston, and Ruble. Nays: none. Motion carried.

Gushard reviewed the Orkin contract for treating moles. He plans to look into treating.

A water complaint from Ken and Bev Knaub was reviewed. Gushard noted he flushed every hydrant about a month ago. Eggleston noted he replaced the rod in his water heater. Lindgren noted they have been told about replacing the rod.

Bower reviewed there is a valve at 1st and Elm that is broken in a closed position and will need to be repaired. Gushard noted they tried shutting off 12-16 valves on Saturday. Bower noted they will pour concrete tomorrow to repair the street at 2nd and Elm.

Peterson asked if the flashing light was fixed. Gushard said he did this morning.

Ruble noted the electrical bid for the generator should be less since we aren't putting it on a pad and running it through pvc. Schutt will be contacted.

John Petersen with JEO was present to review the Stream Stabilization Project. There cost is \$50,000 more than what was budgeted. The bridge project is the first priority to protect the bridges. The stream stabilization is the second priority with the NRD cost sharing 50/50. Peterson recommended bidding the project out as is and depending how the bids come back, only award the bridge work. Depending on the stream work cost, it may be able to be scaled back with the contractor. Arsen Johnson asked questions regarding the project and will meet with Eggleston.

Rupe moved to allow JEO to go forward with bids for the Stream Stabilization Project. Eggleston seconded. Voting Yeas: Rupe, Eggleston, Ruble, and Peterson. Nays: none. Motion carried.

With the Project moving forward, Lindgren will sign the Floodplain Development Permit Application.

Peterson moved to approve the Building Inspector Report as presented. Ruble seconded. Voting Yeas: Peterson, Ruble, Eggleston, and Rupe. Nays: none. Motion carried.

Arsen Johnson and Dennis Johnson were present to review the final plat for the Administrative Subdivision and the final water and sewer plans, which have been approved by Julie Ogden and Maureen Freedman-Caddy. The attorney prepared an Ordinance for the right-of-way agreement.

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Chairperson Rupe introduced Ordinance 2023-9 and is set forth in full as follows, to wit: AN ORDINANCE OF THE VILLAGE OF CERESCO, SAUNDERS COUNTY, NEBRASKA, TO AUTHORIZE PLACEMENT OF PRIVATE SEWER SERVICE LINES IN THE PUBLIC RIGHT OF WAY FOR CONNECTION TO THE PUBLIC SEWER SYSTEM AND ENTER INTO A RIGHT OF WAY AGREEMENT; TO PROVIDE FOR THE SEVERABILITY OF ANY SECTION, CLAUSE, PROVISION OR PORTION OF THIS ORDINANCE FOUND UNCONSTITUTIONAL OR INVALID; TO PROVIDE THAT THE CLERK FILE A CERTIFIED COPY OF THIS ORDINANCE WITHIN THIRTY DAYS OF THE EFFECTIVE DATE; TO PROVIDE THAT THE BOARD OF TRUSTEES, CLERK AND THE APPROPRIATE DEPARTMENT, WHETHER ONE OR MORE, OF THE VILLAGE OF CERESCO, NEBRASKA, SHALL BE AUTHORIZED TO IMPLEMENT THIS ORDINANCE; TO REPEAL ALL ORDINANCES IN CONFLICT HERewith; AND TO PROVIDE WHEN THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT.

WHEREAS, the Board of Trustees has determined to allow placement of 4 private sewer service lines in the public right of way along 4th Street, north of Ash Street, extending to the public sewer main or manhole benefiting the following property: Lots 1, 2, 3, and 4, *Arsen Johnson Addition Ceresco*, Saunders County, Nebraska, and

WHEREAS, as a condition of placement of the private sewer service lines, a Right of Way Agreement, attached hereto as Exhibit A, shall be executed by the owners of said lots. The agreement will run with the land and be the responsibility of the parties and all future owners of the lots as set forth more fully therein, and

WHEREAS, responsibility for maintenance, reconstruction, repair and replacement of the lines and any damages caused thereby, shall be the responsibility of the property owner of each respective lot.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF CERESCO, NEBRASKA, AS FOLLOWS:

Section 1. That the findings hereinabove made should be and are hereby made a part of this Ordinance as if fully set forth herein.

Section 2. The Chair of the Board of Trustees is hereby authorized to execute the Right of Way Agreement attached hereto as Exhibit A.

Section 3. That the Clerk of the Village of Ceresco, Nebraska, be instructed to file a certified copy of this Ordinance with the Saunders County Register of Deeds within thirty (30) days after the effective date of this Ordinance.

Section 4. That the Board of Trustees of the Village of Ceresco, Nebraska, its Clerk, and any other department, whether one or more, of the Village of Ceresco, Nebraska, are hereby authorized and directed to implement this Ordinance.

Section 5. That should any section, paragraph, sentence or word of this Ordinance hereby adopted be declared for any reason to be invalid, it is the intent of the Board of Trustees of the Village of Ceresco, that it would have passed all other portions of this Ordinance independent of the elimination herefrom of any such portion as may be declared invalid.

Section 6. That all ordinances or parts of ordinances passed and approved prior to the passage, approval and publication of this Ordinance, in conflict herewith, are hereby repealed.

Section 7. That this Ordinance shall be in full force and effect after its passage, approval, and publication according to law thereof.

WHEREUPON, Chairperson Rupe moved that said Ordinance 2023-9 be approved on its first reading and its title agreed to. Board Member Peterson seconded this motion.

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The Chair instructed the Clerk to call the roll for the vote thereon. The Clerk called the roll and the following was the vote on this motion. Yeas: Rupe, Peterson, Ruble, and Eggleston. Nays: none.

WHEREUPON, the Chair declared said Ordinance 2023-9 be approved on its first reading and its title agreed to and that the second reading of Ordinance 2023-9 be on the next Agenda of a meeting of the Board of Trustees.

Lindgren noted the Deed for the street will be on the December meeting.

Dennis Johnson noted he was paid for the street right-of-way the last time. Waiving fees was mentioned.

Outdoor storage containers, Section 7.21 was reviewed. Lindgren reviewed the Planning Commission met and voted to follow the current Zoning Ordinances, and if the Village Board wants them to revisit for commercial and agricultural, they will. The Board agreed to have the Planning Commission revisit for commercial and ag, but not residential. Discussion held. The Board agreed to give the residents with outdoor storage containers 15 days from Monday, November 27th, when they will be notified.

Rupe moved to approve the Treasurer's Report as presented. Peterson seconded. Voting Yeas: Rupe, Peterson, Ruble, and Eggleston. Nays: none. Motion carried.

Eggleston moved to approve the JEO claims in the amount of \$6,105.00 as presented. Ruble seconded. Voting Yeas: Eggleston, Ruble, and Peterson. Nays: none. Abstain: Rupe. Motion carried.

Claims were reviewed. Peterson questioned the Capital Concrete bid. **Ruble moved to approve the claims as presented. Peterson seconded. Voting Yeas: Ruble, Peterson, Eggleston and Rupe. Nays: none. Motion carried. The approved claims are as follows: AFLAC \$654.24/ins; Ameritas Life \$31.44/ins; Aqua-Chem \$146.75/wat; Blue Cross and Blue Shield \$3,628.60/ins; Bromm, Lindahl, ET AL \$1,715.00/gen; Capital Concrete \$471.58/wat; Card Services \$95.13/gen, lib, st; Ceresco 60+ \$130.00/gen; CerescoBank Insurance \$225.00/gen; CLIA Laboratory Program \$180.00/fire; Baker & Taylor \$696.18/lib; Barco Municipal Products \$251.13/st; Delta Dental \$177.17/ins; Dennis Trucking \$900.00/st; Dudley's Dew \$177.00/prk; Eakes Office Solutions \$92.80/gen; Farmers National Co \$75.00/gen; FNBO \$618.53/lib, gen; Frontier Coop \$777.28/fuel; Hannah Wehmeyer \$75.00/gen; Holiday Inn Express & Suites \$642.00/pol; Jackson Services \$155.07/gen, sew, wat, fire, prk, st; Menards \$37.80/st, gen, sew; Midwest Laboratories \$404.69/sew; Mutual of Omaha \$103.10/ins; Nebraska Public Health Environmental Lab \$46.00/wat; Nebraska Rural Water \$100.00/wat; Nebraska State Volunteer Firefighters \$360.00/fire; Office Depot \$12.18/gen; OPPD \$4,585.61/electric; Otte Oil \$586.08/fire, gen, st, lib; Prague Insurance \$2,014.80/fire; Sam's Club \$89.72/pol, gen; Sandy Tvrdy \$325.00/gen; Scholastic \$168.00/lib; Tony Hernandez \$151.96/pol; U.S. Post Office \$438.00/wat, sew; Utility Services \$4,102.54/wat; Verizon \$178.65/phones; Wahoo Newspaper \$466.04/gen; Walker Tire Point S-Wahoo \$1,683.36/pol; Waste Connections of NE \$5,998.71/trash; Windstream \$470.71/phones; Nebraska Department of Revenue \$2,326.88/sales tax; Payroll Liabilities: American Funds Investment \$841.20; Payroll \$17,338.52, Nebraska Department of Labor \$1,665.13; United States Treasury \$4,851.52**

Jennifer Davison and Patty Kettlehut were present to discuss the library wages. Davison noted they had approved the librarian, who was hired in May that after she had completed her probationary time and started her library certification with the State of Nebraska they were going to give her a raise. She noted they found out she was going to get 3% like everyone else employed by the Village. She said the librarian was told she would get a \$2.00 an hour raise. Davison shared programs that have been implemented and future activity plans. Kettlehut noted the librarian has been applying for grants for youth programs. She said they were under the understanding they were going to be able to pay her. The Board agreed to pay the librarian \$18.00 an hour, retroactive from the end of her 90 day period.

Celebrate Ceresco minutes were presented. Rupe reviewed they have asked if they could meet offsite, which they can. Celebrate Ceresco bank statements were presented. Rupe asked if Custer was removed from that account. Lindgren noted she didn't attend the meeting, and hadn't read the minutes. Rupe questioned the First

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Northeast Bank and requested the full bank account statements, not just the first page, for all bank statements. What went in and out and what it is coded to. Lindgren will contact Custer. Rupe questioned if there is a scope and sequence and requested it for the next meeting. Lindgren will contact Custer. Brian Suhr, who was at the Celebrate Ceresco meeting, said Custer volunteered to write the scope and sequence and they aren't meeting until January 9th.

A bid for community building lighting was reviewed and tabled for another bid.

Audit was held November 16th.

The Christmas holiday was mentioned. The Board agreed to let the full time employees choose their half day off for Christmas Eve, since it falls on a Sunday.

Lindgren questioned full time status for Anderson, and the Zoning Administrator position. Lindgren shared she may not be able to get her vacation used up and may need it paid out like Roland.

Rupe moved to the wage Ordinance 2023-6 and noted the change for the Head Librarian to \$18.00. Lindgren asked the Board to consider the same wage for Anderson. Lindgren also noted the Library Assistant should be \$12.61, instead of \$12.60.

WHEREUPON, the Chair announced that the introduction of Resolution 2023-12 was now in order.

Resolution 2023-12 was introduced by Chairperson Rupe and is set forth in full as follows, to wit:

Whereas: State of Nebraska Statutes, sections 39-2302, and 39-2511 through 39-2515 details the requirements that must be met in order for a municipality to qualify for an annual Incentive Payment; and

Whereas: State of Nebraska Department of Transportation (NDOT) requires that each incorporated municipality must annually certify (by December 31st of each year) the appointment(s) of the City Street Superintendent(s) to the NDOT using the Year-End Certification of City Street Superintendent form; and

Whereas: The NDOT requires that each certification shall also include a copy of the documentation of the city street superintendent's appointment, i.e., meeting minutes; showing the appointment of the City Street Superintendent by their name as it appears on their License (if applicable), their License Number (if applicable), and Class of License (if applicable) and type of appointment, i.e., employed, contract (consultant, or interlocal agreement with another incorporated municipality and/or county), and the beginning of the appointment; and

Whereas: The NDOT requires that each such Year-End Certification of City Street Superintendent form shall be signed by the Mayor or Village Board Chairperson and shall include a copy a resolution of the governing body authorizing the signing of the Year-End Certification of City Street Superintendent form by the Mayor or Village Board Chairperson.

Be it resolved that the Village Board Chairperson of Village of Ceresco is hereby authorized to sign the attached Year-End Certification of City Street Superintendent completed forms(s).

WHEREUPON, Chairperson Rupe moved that said Resolution No. 2023-12 be approved. Board Member Eggleston seconded this motion. No further discussion was required. (yes or no on further discussion)

The Chair instructed the Clerk to call the roll for the vote thereon. The Clerk called the roll and the following was the vote on this motion. Yeas: Rupe, Eggleston, Ruble, and Peterson. Nays: none.

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WHEREUPON, the Chair declared that the Motion having been approved by a majority of the votes cast, said Resolution 2023-12 is approved and adopted.

The Section 8 Housing Choice Voucher Program was reviewed and tabled.

Maxson mentioned another license is needed to apply chemicals for mole treatment. The Maintenance Subcommittee will discuss with Gushard.

Rupe moved to go into executive session to discuss Ordinance 2023-6 in relation to Village employee pay. Eggleston seconded. Rupe restated that the Board will enter executive session to discuss Ordinance 2023-6 in relation to Village employee pay. Yeas: Rupe, Eggleston, Peterson, and Ruble. Nays: none. Motion carried. The Board entered executive session at 7:50 PM to discuss Ordinance 2023-6 in relation to Village employee pay.

Rupe reconvened to Regular session at 8:11 PM from the executive session to discuss Ordinance 2023-6 in relation to Village employee pay.

Rupe moved to approve the Prague Insurance claim of \$185.00 for the worker's comp audit increase. Ruble seconded. Voting Yeas: Rupe, Ruble, Eggleston, and Peterson. Nays: none. Motion carried.

Ordinance 2023-6 now comes on for second reading. AN ORDINANCE TO AMEND THE WAGES AND SALARIES OF CERTAIN OFFICERS, APPOINTEES, AND EMPLOYEES OF THE VILLAGE OF CERESCO, NEBRASKA: TO PROVIDE FOR THE EFFECTIVE DATE HEREOF AND TO PROVIDE FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH:

WHEREUPON, Chairperson Rupe moved that said Ordinance 2023-6 be approved upon its second reading, with the change of the Head Librarian wage set at \$18.00 Per Hour, and the Assistant Librarian set at \$12.61, and its title agreed to. Eggleston seconded this motion.

The Chair instructed the Clerk to call the roll for the vote thereon. The Clerk called the roll and the following was the vote on this motion. Yeas: Rupe, Eggleston, Ruble, and Peterson. Nays: none

WHEREUPON, the Chair declared said Ordinance 2023-6 be approved on its second reading and its title agreed to and that the third reading of Ordinance 2023-6 be on the next Agenda of a meeting of the Board of Trustees.

Rupe moved to adjourn the meeting at 8:13 PM. Ruble seconded. Voting Yeas: Ruble, Rupe, Eggleston and Custer. Nays: none. Motion carried.

Antonia Rupe, Chair
Joan Lindgren, Clerk

